



IDAHO NATIONAL GUARD
JOINT FORCE HEADQUARTERS
HUMAN RESOURCE OFFICE
4794 GENERAL MANNING AVE, BLDG 442
BOISE, IDAHO 83705-8112



NGID-HRO

MEMORANDUM FOR All Idaho National Guard Federal Technicians serving a probationary period and their supervisors and managers

SUBJECT: 30 Day Agency Certification for Employee's Continued Employment

Name:

Employee Identification Number:

Address:

1. This document serves as certification that the continued employment of _____ Advances the public interest, the organization goals and mission of the Idaho National Guard and the efficiency of the service. _____ has demonstrated _____ continued employment with the Federal government is in the public interest.
2. Certification by Agency Official:
 - a. Signature:
 - b. Name of Agency Official: James W. Hicks
 - c. Title: COL, GS, Director, Human Resource Office
 - d. Date:
3. Receipt Acknowledged by Employee:
 - a. Signature:
 - b. Print:
 - c. Date: